

16 September 1948

MEMORANDUM FOR THE ASSISTANT DIRECTOR FOR COLLECTION AND DISSEMINATION:

THRU: The Executive for Administration and Management

SUBJECT: Expression of Appreciation for Cooperation Received from  
OCD Personnel.

1. I should like to express to you my appreciation for the interest, understanding and cooperation extended by you, the members of your immediate staff, and your branch chiefs to the representatives of the Management Branch during the recent T/O survey. Other persons in your Office also were of great aid in explaining operations and in performing additional tasks to accomplish this and other projects.

2. It is gratifying to be able specifically to direct your attention to the outstanding cooperation and contributions made by OCD personnel during the recent experiments involving the processing of intelligence documents.

STAT [redacted] of the Library and [redacted]  
of the Liaison Branch should be especially commended for the guidance, supervision and adjustment of technical details which they provided. Alertness on their part insured and gave accurate and valid evaluations of the processes tested. [redacted]  
of the Library willingly adjusted their clerical operations in order that tests of three different processes might be conducted. Such action on their part required simultaneous execution of both the present and tested procedures.

3. While conducting surveys of this nature, it is extremely helpful and valuable to have such fine cooperation and contributions. I want to thank you for this assistance.

STAT

[redacted]  
Chief, Management Branch, A&M